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| DEPARTMENT | 1501 Capitol Ave., Suite 71.6101 | PHONE 916.440.7594  | Roberta Lawson          |
| OF HEALTH  | P.O. Box 997413, MS 7003         | FAX 916.440.7595    | RDH, MPH                |
| SERVICES   | Sacramento, CA 95899-7413        | rlawson1@dhs.ca.gov | Executive Administrator |

February 1, 2006

TO: MEMBERS, AFFILIATES AND CONSULTANTS  
CALIFORNIA CONFERENCE OF LOCAL HEALTH OFFICERS

FROM: ROBERTA LAWSON, EXECUTIVE ADMINISTRATOR  
CALIFORNIA CONFERENCE OF LOCAL HEALTH OFFICERS

SUBJECT: SPRING SEMIANNUAL MEETING/CONTINUING EDUCATION PROGRAM  
APRIL 19-21, 2006  
EMBASSY SUITES HOTEL, SAN RAFAEL – MARIN COUNTY  
101 McINNIS PARKWAY  
SAN RAFAEL, CA 94903  
(415) 499-5905  
(800) EMBASSY

The California Conference of Local Health Officers (CCLHO) is holding its Spring Semiannual Meeting April 19-21, 2006 at The Embassy Suites Hotel in San Rafael.

**CCLHO Fall Semiannual Business Meeting:**

The Business Meeting will be held on Wednesday, April 19, 2006, 8:30 a.m. – 5:00 p.m. (registration at 8:00 a.m.). The meeting will highlight some important issues, including Pandemic Influenza, a Strategic Plan Update, and the Obesity Strategic Plan. Please see the attached draft agenda and let me or Dr. Glennah Trochet know if you have suggestions for revision.

**Continuing Education Program:**

The Continuing Education Program, ***“Public Health Law: The Latest Addition”*** will be held on Thursday, April 20, 8:00 a.m. to 5:00 p.m. and Friday, April 21, 8:00 a.m. to 12:00 p.m. The program will highlight training to the *“Health Officer Practice Guide for Communicable Disease Control In California,”* developed to assist local health officers when responding to bioterrorism events, as well as to naturally occurring cases of communicable disease. Please invite your County Counsels. San Mateo County Counsel's Office, as an approved MCLE provider, will offer 5 hours of general credit for Thursday's program. The continuing education program is co-sponsored by the California Department of Health Services, the Health Officers Association of California, the California Conference of Local Health Officers, and the San Mateo County Counsel's Office. The agenda is in draft form as speakers are still being confirmed.

**Hotel Reservations:**

In order to receive the Conference rate of \$119.00 single or \$149 double plus tax per night for a 2-room suite, please make your hotel reservation by **March 24, 2006**. You may call 1-800-EMBASSY or go to [www.embassymarin.com](http://www.embassymarin.com), click on reservations, select your dates and type CLH in the Group/Convention Code. Please reference the California Conference of Local Health Officers (CCLHO) group when making reservations by phone.

### **Dinners:**

The Dinner Banquet will be held Wednesday evening at the Embassy Suites. CCLHO is fortunate to have the Director of the Department of Health Services, Sandra Shewry and the State Public Health Officer, Mark Horton, M.D., M.S.P.H. as speakers.

Information will be provided to facilitate a fun night out on your own for Thursday evening. Restaurant locations, food selections with price ranges, carpool signup and reservation assistance will help you make your decision.

### **HOAC Business Meeting/Luncheon:**

The HOAC Business Meeting/Luncheon will be held Wednesday from 12:00–1:30 p.m. Concurrently, there will be a luncheon for other participants.

### **Fun Run:**

The ***Eighth, Almost Semi-Annual 5K Fun Run, Walk or Crawl*** will be held on Thursday morning, 6:30 a.m. – 7:30 a.m. For a \$15 fee you will get a T-Shirt plus see your colleagues in action! Please fill out the “Fun Run” form and fax to (916) 440-7595 by **March 20** so we have your T-Shirt size for ordering. Please pay with the other registration fees. Runners not wishing a T-Shirt may, of course, run for free.

### **Transportation:**

#### **Driving:**

- From Sacramento – Take I-80 West, merge onto CA-37 W toward San Rafael (48 miles). Merge onto US-101 S via the exit on the left (20 miles) toward San Rafael / San Francisco. Take the Freitas Parkway exit and ramp toward Terra Linda. Turn Left onto Manuel T. Freitas Parkway. Stay to the left on the Parkway, turn right onto Civic Center Drive and left onto McInnis Parkway.
- From San Francisco –Take Highway 380 to Highway 280 (San Francisco). Follow signs on Highway 280 to Golden Gate Bridge turning into Highway 101 North. Take North San Pedro Road. Exit, stay right. Make left onto Civic Center Drive. Make right onto McInnis Parkway.
- From Oakland – Take Interstate 880 North to 580 East to Route 101 North, exit San Pedro and veer east. Turn left on Civic Center Drive. Turn right on McInnis Parkway.

**By Air:** Fly either to San Francisco or Oakland and follow instructions above.

**Parking:** Complimentary

### **Registration/Charges:**

You may register separately for each day of the Meeting: the **CCLHO Business Meeting** on Wednesday, the Continuing Education Program, ***“Public Health Law: The Latest Addition”*** on Thursday and Friday, or you may register for the Full Conference. Lunches for Wednesday and Thursday are included in the registration fee. Friday’s lunch, the Dinner Banquet, and Continuing Education Credits for physicians and nurses are extra. Please see the registration form for applicable charges. A separate registration form is provided for your County Counsel(s). One day registration for County Counsels includes lunch and MCLE.

Please return all completed registration forms with checks payable to “**CCLHO**” by **April 5, 2006** to avoid paying a late fee.

**This Meeting is a legal charge to the local health jurisdiction. There is no state reimbursement for travel.**